

Position Open
Criminal Justice Advocate
Application Deadline: Open Until Filled

Job Description

Caring Unlimited is York County's Domestic Violence Resource Center working to end domestic violence in our community. Caring Unlimited is committed to being an accessible, culturally responsive, and trauma informed organization. As part of a supportive, professional, and dedicated team, the criminal justice advocate provides individual and group support and system navigation services for victims of domestic violence, sexual assault and/or stalking at locations throughout York County. Upon completion of required training and successful onboarding, the position allows for a hybrid model of working both from home and from the Caring Unlimited office space. Caring Unlimited provides 3 weeks paid vacation, 12 paid holidays and comprehensive benefits to full-time employees. Caring Unlimited pays 100% of health insurance premiums for staff and their dependent children.

Primary Responsibilities:

- Provide face to face Individual Advocacy (IA) for victims of domestic violence, sexual assault and/or stalking in York County as needed, especially support, systems navigation assistance, crisis intervention, safety planning, information, and referrals.
- Co-facilitate assigned day and evening support groups throughout York County
- Assists victims to file for protection from abuse orders, provides information and education about the process, accompanies victims to court procedures.
- Build and maintain relationships/network with other community agencies and organizations to increase accessibility and improve services.
- Participate in rotating 24-hour helpline coverage and backup as assigned.

Organization Description

Caring Unlimited	<i>Categories:</i>	Nonprofit
POB 590, 965 Main St	<i>Job Type: Full time</i>	Full Time
Sanford, Maine 04073	<i>Annual Salary:</i>	Starts at \$19.00 hrly
www.caring-unlimited.org	<i>Non-Exempt; hourly</i>	

Job Requirements

The successful candidate will possess:

- Experience and demonstrated skills in human relations, crisis intervention, peer support, individual advocacy, group facilitation, networking and conflict resolution preferred.
- Proven people, organizational, direct communication, and problem-solving skills.
- Ability to handle emergencies in a calm manner and de-escalate situations with skills in self-care and stress management.
- Ability to: create and sustain positive working relationships with a diverse group of staff, volunteers, and people seeking services, from a strengths-based, empowerment-focused, self-help practice model.
- Ability to work independently as well as collaboratively.
- Effective communication skills.
- Computer skills, including Microsoft Office.
- Successful completion of Background Checks.

Educational Requirements

Associates Degree in related field or the equivalent in education and closely-related experience required. Successful completion of advocacy training within 6 months of hire.

Benefits

Caring Unlimited offers a generous benefits package including 100% employer paid health for employee and children, dental, life, disability; paid time off including 3 weeks of vacation time, twelve holidays and 7 sick days per year and 403b plan with employer match. Hybrid work arrangements possible.

How to Apply

Send cover letter and resume in PDF or Word format to mail@caring-unlimited.org with Criminal Justice Advocate Search in the Subject Line. No phone calls please.

Please note: Applications will be accepted by email only and must be received by the deadline to be considered. Expected start date, as soon as possible.

Caring Unlimited is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ancestry or national origin, color, sex, immigration status, age, religion, physical or mental disability, sexual orientation, gender identity or gender expression, family or veteran status, or any other characteristic protected by law. Diverse candidates and people with lived experience are encouraged to apply.